



Alison Poulin, DDS
FAMILY DENTISTRY

Dear New Patient,

On behalf of all the staff, I welcome you to our office. We are pleased that you have selected us to care for your dental needs. We want you to know that we are committed to providing you the highest quality of oral health care in the most gentle, efficient, and caring manner possible.

During your first visit, we will conduct a thorough examination. This examination will be scheduled for 120 minutes and will include any necessary X-rays and other tools to help us make an accurate diagnosis of the condition of your mouth, teeth, and gums. It will not include a cleaning. In most instances, we will determine your dental needs and then discuss the suggested treatment with you.

Enclosed you will find our health questionnaire and payment policy. Please read and complete these forms and bring them with you to your first visit. Should you have dental insurance, please bring your insurance information with you. We gladly accept insurance assignments, but ask that any fees, such as deductibles, co-payments, and non-covered services be paid at each visit.

Some people are allergic to fragrances, we ask that you please refrain from wearing perfumes and colognes.

Your scheduled appointment time has been reserved specifically for you. We are aware that unforeseen events sometimes require patients to reschedule appointments. We request two business days' notice if you need to cancel your appointment, so that we can accommodate another patient. If your initial appointment is canceled with less than 48 hours notice, it will not be rescheduled.

Our office hours are Monday through Thursday 7:30 AM to 5:00 PM. If you have any questions, please call us. We are looking forward to a relaxed and pleasant visit with you.

Sincerely,

Dr. Alison Poulin DDS